

PAINE COLLEGE

Office of Financial Aid
1235 Fifteenth Street Augusta, GA 30901-3182

Telephone: 706-821-8262 1-800-476-7703
Fax: 706-821-8691

2015-2016 - VERIFICATION WORKSHEET - INDEPENDENT STUDENT

Your 2015–2016 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that before finalizing your financial aid application, you must confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, you must complete this form and forward it to the Paine College, Financial Aid Office so that we can compare your processed FAFSA results with the information on this worksheet, along with other required documents requested by our office. Please complete this form carefully. Missing or incomplete information will delay us from finalizing your financial aid application. If there are differences, your FAFSA information will be corrected by our office. **You must complete and sign this worksheet and attach any required documents.**

A. Independent Student's Information

Student's Last Name	Student's First Name	Student's M.I.
Student's Street Address (include apt. no.)	Student's Social Security Number	Student's ID #
City	State	Zip Code
Student's Home Phone Number (include area code)	Student's Email Address	
	Student's Alternate or Cell Phone Number	

B. Independent Student's Family Information

List below the people in your household. Please include:

- Yourself
- Your spouse, if you are married
- Your children, if any, if you will provide more than one half of their support from July 1, 2015 and June 30, 2016, or if the child would be required to provide your information if they were completing a FAFSA for 2015-2016. Include children who meet either of these standards, even if they do not live with you.
- Other people they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2016.
- Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 201, and June 30, 2016. *If more space is needed, attach a separate page with your name and Social Security Number at the top.*

Full Name	Age	Date of Birth	Relationship	College	# of Credits Enrolled
Jane Doe (example)	28	01/01/87	Wife	ABC College	6
			Self	Paine College	

Student's Name: _____

ID#: _____

C. Independent Student's Income Information

Instructions: Complete this section if you, the student, filed or will file a 2014 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2014 IRS income tax information into your FAFSA. It takes 2-3 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and 8-11 weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

Complete Section 1 or 2 based on your tax filing status:

1. TAX RETURN FILERS - Complete this section if you, the student (and, if married, your spouse) are required to file a 2014 income tax return with the IRS.

Check the circle that applies:

I, the student have used or planned to use the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer my (and, if married, my spouse's) 2014 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *Paine College will use the IRS information that was transferred in the verification process. No tax transcript is necessary.*

I, the student, am unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school a **2014 IRS tax return transcript(s)**—not a photocopy of the income tax return. *To obtain an IRS tax return transcript, go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "**IRS tax return transcript**" and not the "IRS tax account transcript." You will need your Social Security Number, date of birth, and the address on file with the IRS (normally this will be the address used when the 2014 IRS tax return was filed). It takes 2-3 weeks for IRS income information to be available for electronic IRS tax return filers, and 8-11 weeks for paper IRS tax return filers. If you are married and you and your spouse filed separate 2014 tax returns, you must submit tax return transcripts for both you and your spouse. To view and obtain your transcript immediately, go to <http://www.irs.gov/Individuals/Get-Transcript> and click on "Tax Return."*

2. TAX RETURN NONFILERS - Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2014 income tax return with the IRS.

Check the circle that applies:

The student, (and, if married, the student's spouse) was not employed and had no income earned from work in 2014.

The student, (and, if married, the student's spouse) was employed in 2014 and has listed below the names of all the student's employers, the amount earned from each employer in 2014, and whether an IRS W-2 form is attached. Attach copies of all 2014 IRS W-2 forms issued to you (and, if married, the student's spouse) by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and Social Security Number at the top.*

Employer's Name	2014 Amount Earned	IRS W-2 Attached? Yes or No
John Doe Auto Parts (example)	\$3,000 (example)	Yes

Note: We may require you to provide documentation from the IRS that indicates a 2014 IRS income tax return was not filed with the IRS. If required, go to <http://www.irs.gov/Individuals/Get-Transcript> and click on "Verification of Nonfiling Letter."

Student's Name: _____

ID#: _____

E. Independent Student's Other Information (You must answer both #1 and #2)

1. **SNAP Benefits.** Has someone in the student's parent's household (listed in Section B of this worksheet) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2013 or 2014 calendar years?

Yes

No

2. **Child Support Paid.** Has the student and/or spouse (if married) paid child support in 2014?

Yes. Complete the chart below

No

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2014
<i>John Doe</i>	<i>Jane Doe (example)</i>	<i>Mary Doe</i>	<i>\$6,000.00</i>

F. Certification and Signatures

The person signing this worksheet certifies that all of the information reported on it is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both. The student must sign and date.**

Student's Signature

Date

Please do not mail this worksheet to the U.S. Department of Education. Be sure to save a copy of this worksheet for your records.

**Submit this worksheet to:
Paine College
Financial Aid Office
1235 Fifteenth Street
Augusta, GA 30901
706-821-8262 (Office)
706-821-8691 (Fax)**